

SLNO	Module Name	Sub Module Name	Stage 1(Creator)	Stage 2(Approver)	Stage 3(Approver)
1	Billing	Bill Generation	ASST/JA/SA	SA	
2	Billing	Bill Cancellation	ASST/JA/SA	SA	
3	Billing	Meter testing	JA	SA	AEE
4	Collection	HR Entry	General Cashier	SA	
5	Collection	Receipt Cancellation	General Cashier	SA	
6	Adjustments	Sundry Entry	ASST/JA/SA	SA	
7	Adjustments	Revenue Transfer	General Cashier	SA	
8	Adjustments	Suspense Transfer	General Cashier	SA	
9	Adjustments	Deposit Refund	ASST/JA	SA	DIVISION AO IA
10	Adjustments	JV Collection Entry	ASST/JA/SA	SA	
11	Adjustments	JV Cancellation	ASST/JA	SA	
12	Adjustments	Miscellaneous demand Cancellation	ASST/JA	SA	
13	Adjustments	Vigilance Entry	ASST/JA	SA	
14	Adjustments	Suspense Regularization	ASST/JA	SA	AEE
15	Adjustments	Deposit Correction	ASST/JA	SA	DIVISION AO IA
16	Adjustments	Balance Transfer	ASST/JA	SA	AEE
17	Adjustments	Account Head Change	ASST/JA	SA	DIVISION AO
18	Termination	Termination Request	ASST/SA	SA	
19	Termination	Form A	ASST	SA	AEE
20	Termination	Form B	ASST	SA	EE
21	Termination	Termination Withdrawal	ASST/SA	SA	
22	New Connection Management	New Service	JE/AET-SDO	AEE	
23	New Connection Management	Field Verification	JE	AEE	
24	New Connection Management	Intimation	SDO AET	SDO AEE	< 2 lakhs
25	New Connection Management	Intimation	DIVISION AET	DIVISION AEE	> 2 lakhs

26	New Connection Management	Power Sanction	AET	AEE	
27	MMS	MMS (Power Sanction)- (Transaction)	AET-SDO	AEE	JE/AE (Section Officer) for Joint Inventory
28	New Connection Management	Meter Calibration	JE/AE	AEE	AEE-MT (IF TOTAL LOAD >18KW)
29	New Connection Management	CR/Service Certificate	AEE(Final)		
30	New Connection Management	RR Docket	JA/ASST/AET/SA	SA	
31	New Connection Management	Change request (Load change)	ASST/JA	SA	
32	New Connection Management	Change request (Name change)	ASST/JA	SA	
33	New Connection Management	Change request (Tariff change)	ASST/JA	SA	
34	New Connection Management	Change request (Rebate change)	AET	AEE	
35	Meter Management	Meter Change	JE/JA/ASST	SA	
36	Meter Management	Meter Testing	JA	SA	AEE
37	Meter Management	Meter Detach	JA	SA	
38	Energy Audit	Feeder Billing	AET	AEE	
39	Energy Audit	DTC Billing	AET	AEE	